



**411th BSB
Environmental Management System's
Cross Functional Team
16 February 2005
Meeting Summary**

Ms. Osborne-Flesch opened the meeting by welcoming the group and congratulating the CFT for completing the Aspects and Impacts Inventories. Ms. Osborne-Flesch presented the results of the Inventory and requested that the CFT members take approximately 5-10 minutes to consider the summary of significance scores in order to select the Significant Impacts to be presented to the Environmental Quality Control Committee (EQCC) during the 23 March 2005 quarterly meeting.

The summary scores for each impact were discussed by the CFT and the following impacts were selected for presentation to the EQCC as the Significant Impacts for the 411th Base Support Battalion (BSB):

- 1) Energy Consumption;
- 2) Solid Waste Generation from Tenant Units within the 411th BSB; and,
- 3) Vehicle Usage.

During the discussions which accompanied the selection of the Significant Impacts, the CFT began discussion of the potential programs which could be established to minimize these impacts. These ideas will be incorporated into the Environmental Management System (EMS) Management Programs developed for each of the selected Significant Impacts and will be presented to the EQCC for consideration in March 2005.

At the end of the meeting, Ms. Osborne-Flesch briefly discussed the upcoming audit that U.S. Army Center for Health Promotion and Preventive Medicine (USACHPPM) will conduct on the BSB's Environmental Management System (EMS) during the period 7-11 March 2005; and scheduled appointments with several of the CFT members selected by USACHPPM as audit interviewees.

The CFT Members decided to hold one final meeting prior to the March EQCC in order to determine the Objectives and Targets that will be presented to the EQCC for each Significant Impact. The next meeting will be held on 16 March 2005 at 1330 on Tompkins Barracks, Building 4219. Directions to the meeting location were provided and are as follows:



Immediately after entry at the Tompkins Barracks Main Gate take a Right at the First Drive. Building 4219 is Beside the Parking Lot, Next to German Kanteen.

Each attended was provide a copy of the following material:

- 1) Agenda;
- 2) Spreadsheet Summarizing the Impact Scores for Aspects and Impacts within the 411th BSB.

Upcoming Meetings:

16 March 2005, 1330, Tompkins Barracks, Building 4219

Attendees:

Mr. George Quick, AMC-DS-2
Mr. Roy Miller, AAFES
Mr. Jason Dickerson, DDDE
Mr. Joseph Spencer, CPD
Ms. Tara Swanson, USAMH-MEDDAC
Ms. Becky Cajigal, CHRA
Mr. Travis Vowinkle, 411th BSB DPW O&M
Mr. Don Wolf, AIC Hammonds
Ms. Arrie Carson, DeCA
Ms. Valerie Neu, AAFES
SGT Modelski, USAMH
CPT McNeill, 202nd MPGP
Mr. Robert Floyd, AIC Tompkins
SGT Mendoza, 249th ENG Bde

Catherine M. Osborne-Flesch
411th BSB DPE EMO
EMS Coordinator



DISTRIBUTION:

Cross Functional Team Members
MAJ Capps, 411th BSB DPW
Mr. Taylor, 411th BSB DPW
Mr. Tafoya, 411th BSB
LTC Vanderpot, 411th BSB